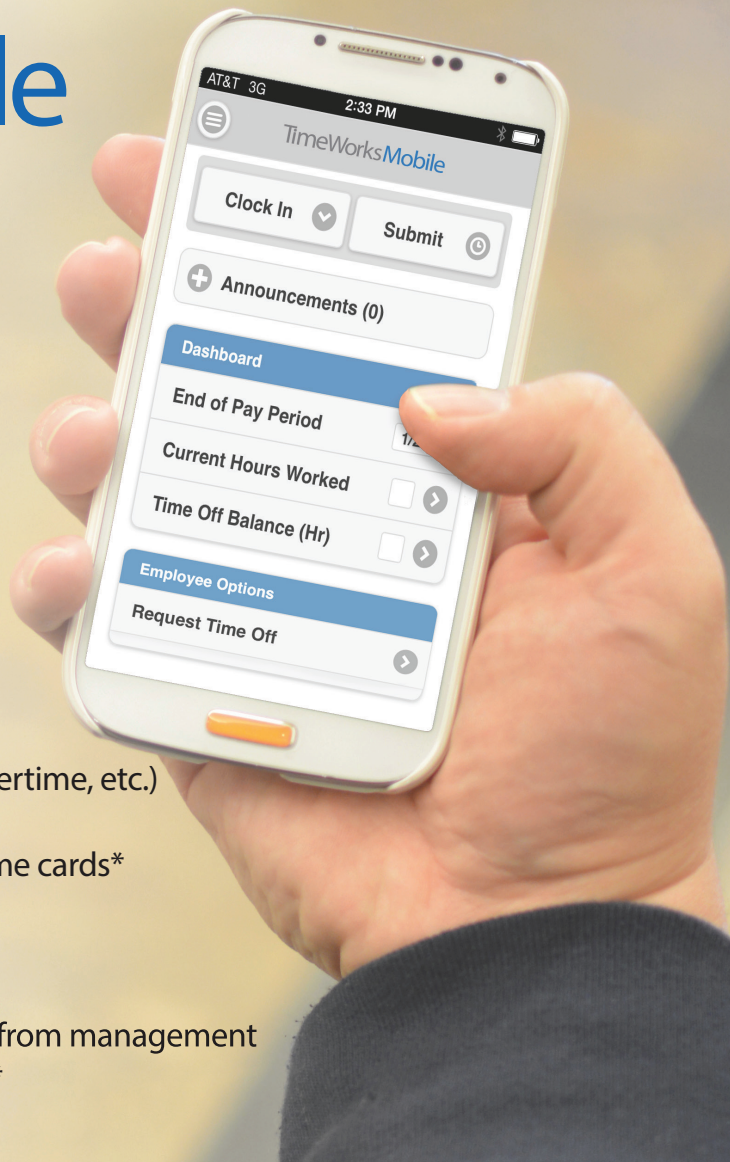# TimeWorks Mobile

Empower your organization with TimeWorks Mobile!

Manage timekeeping on-the-go!

Manage labor costs for remote employees. Cut down on admin time across your organization! From employees clocking IN/OUT to supervisors approving time cards, get the convenience you need with TimeWorks Mobile, now with Pinpoint GPS!

TimeWorks Mobile allows Employees to:

- Clock In/Out *
- Change department/location/job, etc.*
- View pay period Current Hours Worked (i.e., Regular, Overtime, etc.)
- View personal time card
- View schedule, edit punches, add notes and approve time cards*
- Submit time-off request to management
- View time-off balances (i.e., Vacation, Sick, Other)*
- View end date of current pay period
- View personal profile information and announcements from management
- View Pinpoint GPS location stamps on mobile punches*

Employers & Supervisors get all the employee features plus:

- View/approve/deny pending employee time-off requests
- Clock IN/OUT one or more employees simultaneously*
- View list of employees currently clocked in or with the day off (based on approved time-off requests)
- Use Pinpoint GPS to capture location stamps on mobile punches*
- Call and/or email employees within the app by tapping the profile information links (cellular/data service required)
- View or add notes to employee time cards

Download on Apple Devices

*Requires additional system setup by your timekeeping provider to enable feature access.

More time-saving features to come!

Download on Android Devices

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